



SDMC | MINUTES

August 21, 2017 | 4:00 | MIMS Conference Room

Meeting called by ChaoLin Chang
Type of meeting SDMC
Facilitator ChaoLin Chang
Note taker Gina Colión
Timekeeper Gina Colión

ATTENDEES

ChaoLin Chang, Rachel Simpson, Alice Liu, Lisa Lim, Yi Chen, Gina Colión-Hernandez, Samir Sinha, Caroline Garcia, Michael Liu

AGENDA TOPICS

Tuition -Based PreK

Tuition based students did not fulfill payment for 2016-2017 school year.

HISD policy:

3) Payment is due on the 15th of the month. Should the 15th of the month fall on a weekend or holiday, the payment is due the first business day after the 15th. The payment is considered late 5 business days after the 15th of the month. ON the 6th business day after the 15th of the month, a \$10. Penalty will be assessed per day – until the balance due is paid.

4) Failure to pay within specified timelines will result in the student's removal from the program. **No bills or warning letters will be sent.**

Policy for 2017-2018 school year – (school specific addition listed at end of HISD policy)

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4) Failure to pay within specified timelines will result in the student's removal from the program. **No bills or warning letters will be sent.**

If the month's tuition is not paid by the end of the month, the student is subject to immediate removal from the program. **No bills or warning letters will be sent.**

Early Pickups

Tuition -Based PreK

For the 2016-2017 school year, early pick-up became excessive.

2017-2018 Policy - Early pickups: Students will have up to 10 unexcused early picks within for the 2017-2018 school year. More than 10 unexcused early pick-ups will trigger a Magnet Growth Plan. Early pick up with a medical note (received within 3 school days) are considered excused and do not count toward a growth plan trigger.

Late Pickups

Late-pick up fees: 5 credits (per family) plus registration fee

CHAMPS

Recap

The overall goal of the CHAMPS classroom management system is to develop an instructional structure in which students are responsible, motivated, and highly engaged in the specific task at hand. The CHAMPS system will also be used school wide with clear and consistent posters located throughout the hallways and common gathering areas.

High School Credit Courses

Parents with students in high school credit* courses:

Students in high school credit courses* who are not meeting expectations by the end of the first progress report (of either the first or second grading cycle) can be moved into a non-high school credit course at the parent's request.

- Progress reports will be sent home in Tuesday folders.
- Parents must submit a written request to remove their student from the high school credit course within 1 week of the second progress report.
- The written request must be addressed to Mr. Chang and must be received no later than the following Tuesday (one week after receipt of progress report in Tuesday folder)
- Once a student has been transferred out of a High School credit course, the student cannot be re-enrolled.

***High school credit courses taken in middle school will count toward the student's high school grade point average.**

School Improvement Plan

Needs Assessment:

Mr. Chang went over the following:

- **The school breakdown including student enrollment (lower than projection by 10**

CHAMPS

students), ethnic diversity attendance, etc.

- **TEA 2017 Accountability Summary**
 - **Explanation of indicators**
 - **How stars were received**

Parent questions/comments.

Chinese High Frequency Words (HFW) policy:

1st grade

If the student does not pass either the 1st or the 2nd Chinese HFW test, they will be placed on a growth plan and interventions will be implemented. If a student on a growth plan does not pass the 3rd Chinese HFW test, the student will be exited from the magnet program.

If a student who passed the first and second Chinese HFW tests, but did not pass the 3rd HFW test, the student is required to go to summer school.

There are **NO RETAKES** for either 1st 2nd or 3rd Chinese HFW exams.

Rationale for this is based on the standards from the English HFW test. It is also based on foundational Chinese language learning. Based on campus data – scores are equitable across different ethnicities.

Mandarin Immersion School – Math and Science are taught in Chinese. It is a basic requirement of the Magnet component.

Parents are concerned that their children are seated next to the same students.

Response: Parents should contact the individual teachers and these concerns will be addressed on a case-by-case basis.

Parent question about MS student's ability to sit at different locations for lunch

Response: Middle school students will be given more privileges at lunch (such as outside seating). The privilege can be revoked if students do not meet expectations on behavior, maintenance, etc.

Reinstatement for No Place for Hate:

Response: MIMS will continue the No Place for Hate initiative and information will be sent out in Living Tree updates. PTO will also host parent meetings with different topics.

2nd concern

Are there demographic stats of the people who are failing the test comparable to the failure of all students? Will this rule be applicable or legal as related to special education services?

Individual student receives accommodations as identified in the individual student's ARD, 504, or IEP accommodations.

Adjourn – next meeting Sept. 11th